

Task-Easy Reports Software

Task Connect v1.2.20 (ADVANCED) - Registered to QUEST

Processed RPL file

Sales# 260 (Till 2164), 14:30, 13-06-2003

Cakes In	\$2.50
Cakes Out	\$2.50
Heart	\$2.50
Ham & Cheese	\$2.80
Savoury	\$2.80
6 Pack	\$13.00
4 Pack	\$9.00
Cappuccino Cup	\$2.95
Cappuccino Mug	\$3.45
(Including GST)	\$0.74)

Sub-Total	\$41.50
Cash	\$41.50

Sales# 261 (Till 2164), 14:30, 13-06-2003

Savoury	\$2.80
4 Pack	\$9.00
Ham & Cheese	\$2.80
(Including GST)	\$0.51)

Sub-Total	\$14.60
Cash	\$14.60

Com1-0 Ethernet-0 Till(s) Online-1 \$56.10 2

Task-Easy Reports Menu



Task-Easy Reports Features

The Task-Easy software is designed for smaller sites that do not want to run Inventory Control or report on sales for more than one location. It is ideally suited to the small Restaurant market or Franchisee store that is reporting to a Central Office. There is a range of 10 sales Reports available that will show PLU sales and Sales by Category over any period. The reports are not location specific and they don't show the GST/Tax component of each sale item. Task-Easy provides an upgrade path to Task-Manager for customers who later choose to expand into Membership, Loyalty, Accounts, Inventory Control or just a more comprehensive software package with a larger range of reports.

Terminal Cash-Off Feature

Terminal Cash Off

Loc/No: 000004 Till Name: Eagle S1 16012 Period From: 01/01/2001 06:00 AM To: 12/06/2003 12:10 PM Reset No: 1

Media	Expected	Counted	Difference	Count
Account Sales	\$377.70	\$0.00	-\$377.70	3
VISA	\$71.36	\$0.00	-\$71.36	2
Mastercard	\$652.36	\$0.00	-\$652.36	2
Media 5	\$25.18	\$0.00	-\$25.18	1
Media 6	\$323.40	\$0.00	-\$323.40	2
Media 7	\$363.35	\$0.00	-\$363.35	4
Media 8	\$227.83	\$0.00	-\$227.83	3
Media 9	\$468.68	\$0.00	-\$468.68	4
Media 10	\$87.86	\$0.00	-\$87.86	2
Media Other	\$85.75	\$0.00	-\$85.75	2
Media 12	\$324.43	\$0.00	-\$324.43	2
Total Variance:			-\$15,713.24	

Cash Off All Terminals

Printout

Refresh Data

Commit Cash Off

Enter Cash Off Comments

Clear Current Cash Off

The Cash-off feature will record the breakdown of sales by media and allow you to record what was actually counted and show the variance for each media type that has been used.

Task-Easy Report Selection options

Category Sales

Enter Parameters for Report: Category Sales

Date Range: [This Year] From: 01/01/2003 06:00 AM To: 01/01/2004 05:59 AM

Member No: From: 1 To: 30000

Account No: From: 1 To: 30000

Cash No: From: 0 To: 107

Category: From: 1 To: 30

Terminal/s: 1000 - All Terminals

Hide Filter Details

Preview Report

Print Report

Print to Disk

The report options menu gives you the ability to select a date range for the report as well as the first and last fields from the visible options. You can preview, print or send the reports to disk which will save the report as a MS Word document that can be viewed later.

Task-Easy Search Transactions

Search Transactions

by Product | by Account | by Member | by POS Terminal | by Receipt # | by Table | by Media L Value

Description: Cappuccino Cup | PLU: 8

Register	Receipt#	Date	Sale Value
9442	723	01/06/2003 08:54:00 AM	\$38.09
9442	951	21/05/2003 07:53:00 AM	\$67.50
9442	579	29/05/2003 05:51:00 AM	\$30.10
9442	507	29/05/2003 04:50:00 AM	\$52.02
9442	435	26/05/2003 02:48:00 AM	\$67.50
9442	363	25/05/2003 01:47:00 AM	\$52.02
9442	291	22/05/2003 11:45:00 PM	\$52.02
9442	219	21/05/2003 10:44:00 PM	\$52.02
9442	147	19/05/2003 08:42:00 PM	\$52.00
9442	75	18/05/2003 07:41:00 PM	\$38.09
9442	3	17/05/2003 06:40:00 PM	\$38.09

Select: [This Year] From: 01/01/2003 08:00 AM To: 01/01/2004 05:59 AM

Search for a specific product and then double click on the individual transaction to see the details of the sale.

Examine Sales Transactions

Examine Transactions

Terminal ID: 1000 Receipt: 749 Clerk: 107 Clerk 107

Date/Time: 01/06/2003 08:54:00 AM Table: 0 Member: 1

Selection Options: From: 01/01/2003 06:00 AM To: 01/01/2004 05:59 AM Terminal Number: 1000

Account: 0 Sale Total: \$133.20

PLU	Description	Qty	Sales	String
05	Kids Sandwich	3	\$83.05	
06	Condiments-Meat	4	\$35.36	
97	Pastry	5	\$14.00	
13999	Rounding	1	-\$0.01	

Record: 188 of 189

Examples of sales transactions that are stored in the system. You can choose a date range and just view sales transactions that occurred during that period of time. Down the bottom of the menu you can see how many transactions are stored for that selected date range and you can use the arrow keys to move through the transaction history.



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